

Trainee Service Engineer

39.5 hours per week over 5 days Mon–Thurs 8:30am–5pm Fri 8:30am–4:30pm

£19,000 to £22,000 per annum depending on experience

GlasCraft (UK) Limited are looking for two Trainee Service Engineers to join the company.

In the role, trainees will develop responsibility for routine maintenance tasks, recognising faults or failures and escalating them appropriately, whilst maintaining accurate records of checks completed. Trainees will work closely with Service Engineers to understand and carry out installations and demonstrate a commitment to following procedures to ensure safety at all times.

Experience of electrical controls, petrol/diesel mechanics or general engineering is beneficial, however full training will be given, so it is your willingness to learn and enthusiasm for taking on new challenges that is essential to us.

You will have a 'hands-on' approach and be able to work both in a small team and on your own, using your initiative to develop your skills in the role in order to be ready to go out on site when the time comes.

To be considered for this opportunity you must be a confident communicator with a personable style, and comfortable with speaking to people face to face and on the telephone.

The ideal candidate will be able demonstrate excellent timekeeping skills and be able to take direction and act on instructions.

IT skills are required for the role and experience of using Sage is advantageous.

The role comes with some great benefits including 20 days holiday (some of which are reserved for Christmas shut down), plus bank holidays. You will accrue one day of annual leave for each full year of service, to a maximum of 25 days. Van and phone benefits after 12 months successful service and opportunities to develop your career.

If you are interested in a rewarding career with a progressive company, please apply with a full CV.

Summary of Role:

Working as part of the Technical Service Engineering Team, the Trainee Service Engineer will carry out routine checks on equipment, record faults or failures and maintain health and safety standards in all their duties. Service Repair and Troubleshooting Faults being a daily requirement.

Key Duties & Responsibilities:

- Perform routine checks according to standard operating procedures and guidelines
- Escalate faults or failures appropriately
- Accurately record all checks completed
- Carry out repairs and installations
- Build relationships with colleagues and customers
- Develop knowledge of products and technical specifications
- Comply with all company procedures
- Attend training as and when required
- Assist with housekeeping in the department

Person Specification:

Essential

- Enthusiastic approach to learning new skills
- Good attention to detail
- Flexible and adaptable attitude
- Confident communication skills both in person and on the telephone
- 'Hands-on' – uses initiative whilst being able to take direction
- Awareness and respect for health and safety regulations
- Able to evaluate and risk assess personal actions and the work environment
- Puts the needs of our customers first
- Effective team member - enjoys working in a team to achieve results
- Self-motivated and excellent time management skills
- IT skills including Microsoft Office package

Desirable

- Experience of electrical controls, car/truck mechanics or general engineering
- Experience within a similar role
- Experience of using Sage